

TOWN OF BASS LAKE, SAWYER COUNTY

Fire Department Business Meeting

7:00 PM on Jan 7, 2013

Location - Fire Department, County Road K

Approved Agenda

1. Call to order and roll call
2. Confirm Posting of Agenda in Official Locations
3. Approve Agenda from November Business Meeting
4. Old Business
 - Equipment received
 - Review status of assigned action items
 - Incident Review
5. Safety
6. New Business
 - Bass Lake FD Secretary Election
 - The January Association Meeting
 - 2013 FD Budget – Equipment Purchase Plans
 - The WITC Emergency Services Conference
 - Any/ Other
7. Review and Adjourn

Approved Minutes

Seven members were present. The roll call was taken and the December minutes were approved. All discussion decisions had full support of all attending members—no dissenting votes were voiced.

Note: several members were at training that conflicted with the scheduled business meeting. However, we were able to have a quorum (7 of the available 14 active members).

Discussion			
Topic: New equipment			
Purpose	Key Points	Initiated by	Disposition/Decisions
Share Location	New chimney fire equipment (tub, tongs, and shovel) now located on Eng 1	Marv	Note: Eng 1 and Eng 2 have chimney fire equipment
Share Location	New chainsaw to be placed in the Brush Truck with the chaps and helmet	Marv	ECO chainsaw to be taken in for servicing. The Brush truck will end up with two chainsaws. Related suggestion was to have the ventilation saw serviced.

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Share Location	Ice safety grips for individual member boots are on the table	Marv	Make sure you add a set to your PPE
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Topic: Status of Action Items

Identify next steps	Air compressor serviced, problem found, test kit must be used before using compressor to fill air packs	Marv	Test still outstanding. Will update members when the compressor can be used.
Share status	Obtain mirror to use at chimney fires	Jeff	Will stay as an action item
Share status	The remaining 5 items listed in the December minutes have been completed	Marv	They have been removed from the list

Topic: Safety

The importance of thinking about safety as we plan and participate in training was discussed. Skipping safety procedures in training exercises increases the chance that they will be forgotten in the press of the real thing.

Topic: Incident Review

Purpose	Key Points	Initiated by	Disposition/Decisions
Share information	Call sheet summary for December was reviewed.	Marv	Many points about site communications and were discussed. The need to get the 1250s to work on Blue with the new radios—will be put on the action item list.
Share information	Proper foam setting is 1.5% was discussed at the last meeting, but the Wildland incident identified that a different setting might be appropriate for Wildland scenes.	Marv	To be discussed at our next training meeting.

Topic: Secretary Election

Share information	Tom will work with Noah to bring him up to speed on the responsibilities over the next six months.	Marv	Tom and Noah were approved to share the responsibilities
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Topic: New Business

Share information	The January Association meeting will be hosted by BLFD at 7:30PM in the town hall on Wednesday, Jan 16. The following Saturday (Jan 19) will be the related mutual aid training.	Marv	Food to be catered by the Waterfront was approved.
Share information	Major FD budget items still on the list include, the gas meters, communication headsets, air bags, and one set of turnout gear (for Ethan)	Marv	Continue with the current plans.

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Share Information	The WITC Emergency Services Conference March 13-14 in Rice Lake discussion raised the question about appropriate compensation for the use of personal vehicle for FD related business.	Marv	A separate motion (below) was made to provide the payment of mileage for POV used for FD related travel.
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Topic: Other

Share Information and follow-up	Appropriate compensation for the use of personal vehicle for FD related business should include mileage to be paid based on the current published Federal rate at the time of travel on FD related business.	Tom	The motion was approved. The current Town of Bass Lake travel reimbursement forms will be used. The FD secretary to track all reimbursements that need to be added to the July and January payment summaries sent to the town for processing.
Share information	Jeff Peake is our new Assistant Fire Chief. Thanks to Pete for the many years of active service.	Marv	
Share information	The Town Board acted on our recommendation for increasing the Chief's pay to \$2000 (Oct FD Business Meeting) by approving an increase to \$750.	Marv	
Share information	2013 Picnic is set for the 3 rd weekend in July (Saturday July 20)	Marv	We will try to make it more of a community picnic than just a FD picnic.

Action Items		
<i>Testing of the air compressor</i>	Marv	Next business meeting
<i>See if the 1250s can be made to work on Blue with the new radios</i>	Marv	Next business meeting
<i>ECO chainsaw to be taken in for servicing</i>	Marv	Next business meeting
<i>Ventilation saw to be taken in for servicing</i>	Marv	Next business meeting

Attendees:	Marv Mullet Tom Kershaw Bob Krause Ethan Peake Enos Yoder Truit Campbell Elvin Graber	Absent:	Keith Metcalf Pete Sanders Lance Graber (at training) Jeff Peake (at training) Patrick Peake (at training) Ross Mullet (at training) Noah Lattin (at training)
		Absent, but out of the area – not available to attend	Guy Vena George Heimbach Gordy Zimmerman

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Notes:

- 1) *Appropriate meeting processes were used – motions, seconds, discussions, and voting*
- 2) *This meeting did not have any board members in attendance*

Minutes Prepared by:	Date Prepared:	Date Approved
Tom Kershaw	Jan 8, 2013	Feb 5, 2013